



Maryland Department of Budget & Management

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Office of Personnel Services and Benefits

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CECILIA JANUSZKIEWICZ
Deputy Secretary

MEMORANDUM

TO: Agency Heads
Personnel Directors

FROM: Andrea M. Fulton
Executive Director

DATE: April 30, 2004

RE: Salary Rates for Temporary Summer Employment

Effective July 1, 2004 the pay rates for Summer Student Workers are as follows:

<u>CODE</u>	<u>TITLE</u>	<u>RATE</u>
5734*\$	Summer Student Worker	\$5.15-\$7.69

The classification of Summer Student Worker is for the temporary employment of high school and college students during the summer months to perform a variety of routine functions. Individual pay rates may be set by the hiring agency, taking into account an individual's previous experience within an agency and relative level of assigned responsibility.

Effective July 1, 2004 the pay rates for Student Technical Assistants are as follows:

<u>CODE</u>	<u>TITLE</u>	<u>RATE</u>	<u>YEAR COMPLETED</u>
5302*\$	Student Technical Assistant	\$7.79	1 st Year
		\$8.31	2 nd Year
		\$9.00	3 rd Year
		\$9.62	4 th Year
		\$10.20	Graduate

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The classification of Student Technical Assistant is used for hiring students pursuing a degree in fields such as engineering, mathematics, accounting, chemistry, etc. The number of academic years completed determines the hourly rate and those employed must perform work directly related to their academic major. The Graduate level is available for those who have completed one or more years of post-baccalaureate education in the technical field.

The Student Technical Assistant classification is not a general substitution for the Summer Student Worker. Appointments in both classifications are in the Temporary Employee (TE) status and may not exceed six months.

Further information regarding pay rates is available at the OPSB Internet site, which is linked to <http://www.dbm.state.md.us>. Please direct any questions concerning these pay rates to either Ms. Patricia Jarkowski, Senior Salary Analyst, at 410-767-4766; Ms. Juanita Johnson, Salary Analyst, at 410-767-7499; or Mr. Jerry Thomas, Assistant Director, Division of Salary Administration and Position Classification, at 410-767-4760.

cc: Cecilia Januszkiewicz
Bruce Martin
Kristine Hoffman